

Loan Extension/Due Date Change Fee Form

Date: _____

To: **Collection Department/Smart Financial Credit Union**

From: Branch _____ Employee _____

Subject: **Request for Loan Extension/Due Date Change**

1. Please debit the Checking Account Number _____
2. Please debit Share/Savings Account Number _____
3. See Check Attached _____

Primary Member: _____

Joint Member: _____

Loan Number: _____

Loan Number: _____

***Fee for each loan**

***Attach this form with your request along with the Subsequent Action Form or Modification Agreement Form and Recommendation/Updated Information Form**

If you have any questions, please contact the Collections Department at 713-850-1600 extension 1800

Products/Loans not eligible for extensions:

Classroom Loans, Credit Builder/Share Secured Loans, Mortgage Loans, Home Equity, Line of Credit, Student Loans, Business Loans, Single-pay Loans, Commercial Loans and Credit Cards.

Any Exceptions must be approved by Sandra Robertson, Vice President – Consumer Collections or Jeff Keene – Senior Vice President/Chief Lending Officer.

All forms can be found on our website www.smartcu.org/eServices/FormsAndApplications

Internal Use Only; All forms can be found in Wiki or on our website.